Course Syllabus

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Course Number: MW450_100a

Course Title: Applied Topics in Midwifery Practice: Faculty Training: Direct Entry Midwifery Preceptor

Distance Education including Cultural Competency

Credits: 0.50

NARM accepts this course for the cultural awareness component of the application process for PEP and state process candidates.

Course Description:

This applied topic in midwifery practice: Direct Entry Midwifery Preceptor Distance Education including Cultural Competency Orientation and Training for Distance Education Faculty course provides enrollees with four main areas of instruction:

- 1. A general program overview including other orientation courses, the NCM Handbook, faculty descriptions, rights and responsibilities, policy highlights, and information about the preceptor optin list.
- Training includes how to navigate Canvas including setting up your profile, sending and answering emails within Canvas, how to make class announcements, how to grade, where to find the course objectives, creating discussions, utilizing Grammarly, linking websites, adding assignments, unenrolling students
- 3. Instruction on how essential competencies are linked within the course, how to make changes to the curriculum, writing a mid-trimester exam, update reading requirements, updating knowledge and technology, determining discussions, deciding how to split material, creating enrichment activities
- 4. Cultural Awareness and Humility including a deeper look into the following specific questions and information: What does it mean to be culturally competent and discuss race in midwifery education? How to create and evaluate assignments with a cultural perspective. How to grade with cultural humility and validating lived experiences. How to perform an evaluation of competency-based mastery of knowledge.

Learning Activities:

- Student reads appropriate sections from the Learning Materials/Resources.
- Student completes self-reflection assignments.

- Student reads course content materials.
- Student watches course content videos.
- Student completes a FERPA training including case studies and final summative assessment.
- Student composes an email using the Canvas system, sets up their user profile.
- Student makes a class announcement, write their email response and grading expectation pages.
- Student updates the syllabus, edits assignments, splits materials into modules and imports evaluation.
- Student creates discussion questions.
- Student visits group within Canvas.
- Student practices recording a final grade.
- Student learns how to link rubrics to assignments and use these for grading.

Learning Materials / Resources:

- 1. NCM's Handbook
- 2. NCM's Distance Education Faculty Handbook
- 3. NCM Preceptor and Student Orientation Courses
- 4. https://www.indiana.edu/~tedfrick/plagiarism/)
- 5. (https://www.copyright.gov/fair-use/more-info.html (https://www.copyright.gov/fair-use/more-info.html)
- 6. <u>Incorporating Antiracism Coursework into a Cultural Competency Curriculum</u>
 (https://media.wix.com/ugd/c25c02_b4d4908d934149449d38b102e6feb458.pdf)
- 7. La Plaza FERPA Training
- 8. OCR HIPAA <u>video training module (http://www.medscape.org/viewarticle/876110?</u>
 <u>src=acdmpart_ocr-hhs_876110)</u> for health care providers on patients' right of access under the HIPAA Privacy Rule.
- TeachOnline.CA, Canada. 2018. "A New Pedagogy is Emerging...and Online Learning is a Key Contributing Factor," https://teachonline.ca/tools-trends/how-teach-online-student-success/new-pedagogy-emerging-and-online-learning-key-contributing-factor)
- University of Illinois, Springfield. 2018. "Instructional Strategies for Online Courses,"
 https://www.uis.edu/ion/resources/tutorials/pedagogy/instructional-strategies-for-online-courses/)
- 11. Fink's Taxonomy of Significant Learning: <u>Learning Outcome Generator</u> (https://elearn.sitehost.iu.edu/courses/tos/gen2/%C2%A0)
- 2. Grammarly (http://www.grammarly.com)
- 3. Zoom (http://www.zoom.com)

- 4. Citation Machine (http://www.citationmachine.com)
- 5. ASANA (http://www.ASANA.com)
- 6. Meeting Bird (http://www.meetingbird.com)
- 7. _(https://nonprofitaf.com/2019/08/content-creators-heres-an-equity-screen-to-use-as-you-work-on-your-next-blog-post-book-podcast-or-video/) Content Creator's Equity Questions to Consider (https://nonprofitaf.com/2019/08/content-creators-heres-an-equity-screen-to-use-as-you-work-on-your-next-blog-post-book-podcast-or-video/)
- 8. <u>Draft Equity in Midwifery Education Syllabus Checklist (https://b7e6102f-6d48-4b73-9cd1-0810ecc3dbb7.filesusr.com/ugd/c25c02_e31c7bdd6c4f4fdbbee438ca819608aa.pdf)</u>
- 9. NCM Digital Library
- 20. <u>Canvas Basic Training (https://community.canvaslms.com/docs/DOC-10460#jive_content_id_Introduction)</u>
- (https://community.canvaslms.com/docs/DOC-10460#jive_content_id_Introduction)
 The entire list of the CFT Teaching Guide, Vanderbilt University Center for Teaching

Learning Objectives:

- 1. Learn to identify various types of faculty and their rights and responsibilities
- 2. Understand the following laws and how they apply to the preceptor-student relationship FERPA, understanding plagiarism, copyright law, HIPAA training
- Become familiar with the NCM policies and procedures specifically our <u>Equity Statement</u>, <u>Non</u>
 <u>Discrimination Statement and Policy</u>, <u>Americans with Disabilities Policy</u>, <u>Online Discussion</u>
 <u>Policy and the Incivility</u>, <u>Bullying and Workplace Violence Position Statement</u>.
- 4. Set up your profile
- 5. Send an email within canvas
- Make class announcements
- 7. Find the course objectives
- 8. Create online discussions
- 9. Know how to link a website
- 0. Know how to add an assignment
- 11. Know how to unenroll students
- 2. Understand how essential competencies are linked within the course.
- 3. Understand how to make changes to the curriculum and which changes require approval.
- 4. Review reading requirements
- 5. Update knowledge and technology
- 6. Understand how to determine what questions make good discussions.
- 7. Understand how to split material and how to decide where to make the divisions.
- 8. Understand how to create interesting enrichment activities.

^{*}Note this course is not part of NCM's MEAC approved programs. Course credit is provided as a way

to calculate the number of hours a Preceptor spends finishing the course. The standard higher education equation is a 1 credit course is equivalent to 45 hours of study time (spent in and out of the course) therefore, this 0.50 credit course is worth ~22.5 hours. NCM does not claim that the course credit will be accepted by state or national organizations for the use of recertification.

Course Summary:

Date	Details Due
Sat Sep 28, 2019	Degree Level Rubric in Canvas due by 12:59am (https://ncm.instructure.com/courses/284/assignments/14557)
	Essential Competency Rubric in Canvas due by 12:59am (https://ncm.instructure.com/courses/284/assignments/14556)
Wed Nov 6, 2019	Write a Mid Term Exam due by 12:59am (https://ncm.instructure.com/courses/284/assignments/14564)
Sat Dec 21, 2019	Complete Assigned Peer Review due by 12:59am (https://ncm.instructure.com/courses/284/assignments/14558)
	After you've gotten to know your material (https://ncm.instructure.com/courses/284/assignments/11807)
	Clear Communication on Email Responses (https://ncm.instructure.com/courses/284/assignments/23016)
	Communicating Grading Expectations (https://ncm.instructure.com/courses/284/assignments/23017)
	Complete Your Audio/Video Resources i.e. Lectures (https://ncm.instructure.com/courses/284/assignments/14562)
	Compose and Send an Email Compose a

(https://ncm.instructure.com/courses/284/assignments/14555)

Content Creator's Equity

Questions to Consider

(https://ncm.instructure.com/courses/284/assignments/22397)

Create your Profile

(https://ncm.instructure.com/courses/284/assignments/14559)

End of Course Exam Review

(https://ncm.instructure.com/courses/284/assignments/14563)

End of Trimester Evaluations

(https://ncm.instructure.com/courses/284/assignments/14553)

Enrichment Activities

(https://ncm.instructure.com/courses/284/assignments/14566)

Getting Familiar With Your

Course & Updating Language

(https://ncm.instructure.com/courses/284/assignments/14561)

| Importing Content from this

Course into Your Course

(https://ncm.instructure.com/courses/284/assignments/22399)

Introduction Announcement

(https://ncm.instructure.com/courses/284/assignments/14560)

Knowledge and Technology

Updates

(https://ncm.instructure.com/courses/284/assignments/11811)

Pre-Program Assessment:

Learning Objective Course

Assessment

(https://ncm.instructure.com/courses/284/assignments/14595)

Reviewing Reading Materials

(https://ncm.instructure.com/courses/284/assignments/14565)

Special Note: Creating

Discussions

(https://ncm.instructure.com/courses/284/assignments/11809)

Splitting Material into

Modules

(https://ncm.instructure.com/courses/284/assignments/11813)

The Syllabus

(https://ncm.instructure.com/courses/284/assignments/22398)

Understanding Plagiarism

(https://ncm.instructure.com/courses/284/assignments/14554)

Utilizing Grammarly

(https://ncm.instructure.com/courses/284/assignments/11810)